

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)					Form Approved OMB No. 0704-0188					
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.										
A. CONTRACT LINE ITEM NO. 000X		B. EXHIBIT B		C. CATEGORY TDP _____ TM _____ OTHER _____ ADMN _____						
D. SYSTEM/ITEM ENV CONSTRUCTION, OPERS & SRVC			E. CONTRACT/PR NO. FA8903-09-R-8374		F. CONTRACTOR TBD					
1. DATA ITEM NO. B001	2. TITLE OF DATA ITEM CONFERENCE MINUTES				3. SUBTITLE N/A					
4. AUTHORITY (Data Acquisition Document No.) DI-ADMN-81250A			5. CONTRACT REFERENCE SOW PARA 4.1, 4.2		6. REQUIRING OFFICE AFCEE/*					
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED A	10. FREQUENCY BLK16		12. DATE OF FIRST SUBMISSION BLOCK 16	14. DISTRIBUTION					
8. APP CODE A		11. AS OF DATE BLOCK 16	13. DATE OF SUBSEQUENT SUBMISSION BLOCK 16		a. ADDRESSEE					
16. REMARKS Block 6 : "*" will be specified in each task order. Blocks 10, 11, 12, & 13 : Submission and dates will be as specified in each task order. Blocks 14 & 15 : "*" will be specified in each task order. Additional addresses and/or quantities of required copies will be specified in each task order. Deliverable copies and all transmittal letters shall be delivered via e-mail. E-mail addresses shall be provided by the COR. Block I : Signature authority is evidenced by contracting officer signature on the basic contract award document. Individual task orders shall have signature. Block J : On the basic contract, this shall be the award date; however, approval dates shall be inserted for individual task orders.					b. COPIES					
						Draft	Final			
							Reg	Repro		
15. TOTAL					0					
G. PREPARED BY AFCEE/OSF			H. DATE 06-Jan-2009		I. APPROVED BY SEE BLOCK 16					
J. DATE										
17. PRICE GROUP N/A		18. ESTIMATED TOTAL PRICE NSP								

(COMPUTER GENERATED)

DATA ITEM DESCRIPTION		Form Approved DHS # 0382-0188	
<p><small>Public reporting burden for this collection of information is estimated to average 150 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Service, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0382-0188), Washington, DC 20503.</small></p>			
1. TITLE		2. IDENTIFICATION NUMBER	
Conference Minutes		DI-ADMN-81250A	
3. DESCRIPTION/PURPOSE			
3.1 Conference minutes provide documentation of medical information provided, and decisions and agreements reached, at meetings.			
4. APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6a. DTIC APPLICABLE	6b. GDSF APPLICABLE
93/10/01	F/ESCEN-4		
7. APPLICATION/RELATIONSHIP			
7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as defined in the contract.			
7.2 This DID supersedes DI-ADMN-81230.			
8. APPROVAL LIMITATION	8a. APPLICABLE FORMS	8b. AMSB NUMBER	
		F0960	
10. PREPARATION INSTRUCTIONS			
10.1 Format. Contractor format is acceptable.			
10.2 Content. The minutes shall include the following information:			
<ul style="list-style-type: none"> a. A title page containing the following: <ul style="list-style-type: none"> (1) Title - type of meeting and date. (2) Identification of the acquisition (system, equipment, contract number) for which the meeting was held. (3) Space for signatures of the designated representatives of the contractor and acquisition activity. (4) The name of the contractor and address to which the acquisition activity should acknowledge receipt of comments. b. The purpose and objective of the conference. c. The conference location. d. A summary of the discussions, decisions, agreements reached, and directions of the conference or individual subcommittees thereof. e. A list of attendees by name, rank, rate, grade or position, activity represented, activity code, and phone numbers as appropriate. f. Action items resulting from the conference. 			
11. DISTRIBUTION STATEMENT			
DISTRIBUTION STATEMENT A. Approved for public release; distribution is unlimited.			

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D. SYSTEM/ITEM ENV CONSTRUCTION, OPERS & SRVC			E. CONTRACT/PR NO. FA8903-09-R-8374		F. CONTRACTOR TBD		
1. DATA ITEM NO. B002	2. TITLE OF DATA ITEM CONFERENCE AGENDA				3. SUBTITLE N/A		
4. AUTHORITY (Data Acquisition Document No.) DI-ADMN-81249A			5. CONTRACT REFERENCE SOW PARA 4.1, 4.2		6. REQUIRING OFFICE AFCEE/*		
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED A	10. FREQUENCY BLK16		12. DATE OF FIRST SUBMISSION BLOCK 16	14. DISTRIBUTION		
8. APP CODE A		11. AS OF DATE N/A	13. DATE OF SUBSEQUENT SUBMISSION BLOCK 16		a. ADDRESSEE	b. COPIES	
				Draft		Final	
						Reg	Repro
16. REMARKS Block 6 : "*" will be specified in each task order. Blocks 10, 11, 12, & 13 : Submission and dates will be as specified in each task order. Blocks 14 & 15 : "*" will be specified in each task order. Additional addresses and/or quantities of required copies will be specified in each task order. Deliverable copies and all transmittal letters shall be delivered via e-mail. E-mail addresses shall be provided by the COR. Block I : Signature authority is evidenced by contracting officer signature on the basic contract award document. Individual task orders shall have signature. Block J : On the basic contract, this shall be the award date; however, approval dates shall be inserted for individual task orders.					AFCEE/*		
					AFCEE/MSCD	LT	LT
					AFCEE/AC*	0	
					SEE BLOCK 16		
15. TOTAL					0		
G. PREPARED BY AFCEE/OSF			H. DATE 06-Jan-2009		I. APPROVED BY SEE BLOCK 16		J. DATE
17. PRICE GROUP N/A		18. ESTIMATED TOTAL PRICE NSP					

(COMPUTER GENERATED)

DATA ITEM DESCRIPTION		Form Approved OMB No. 0704-0185	
<p>Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and reviewing the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Washington Headquarters Service, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0185) Washington, DC 20503</p>			
1. TITLE Conference Agenda		2. IDENTIFICATION NUMBER DI-ADMIN-81249A	
3. DESCRIPTION / PURPOSE 3.1 The conference agenda provides information concerning purpose, location, and schedule of conferences required to manage the acquisition of systems equipment, related items, and services.			
4. APPROVAL DATE (YYMMDD) 931001	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) F/ESC/EN-4	6a. DTIC APPLICABLE	6b. GDEP APPLICABLE
7. APPLICATION / INTERRELATIONSHIP 7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract. 7.2 This DID supersedes DI-ADMIN-81249.			
8. APPROVAL LIMITATION	9a. APPLICABLE FORMS	9b. AMEC NUMBER 76968	
10. PREPARATION INSTRUCTIONS 10.1 <u>Format</u> . Contractor format is acceptable. 10.2 <u>Content</u> . The agenda shall include the following, where applicable: a. The purpose and objective of the conference. b. The conference location, date, and duration. c. A daily chronological listing of each major topic or subtopic to be discussed and the time to be devoted to each topic. d. A list of activities to be represented and identification of their responsibilities. e. A list of subcommittees to be established during the conference and the proposed activity representation for each subcommittee. f. Reference to and brief description of the results of previous meetings, when relevant. <p style="text-align: right;">(Continued on Page 2)</p>			
11. DISTRIBUTION DISTRIBUTION STATEMENT A. Approved for public release; distribution is unlimited.			

DI-ADMN-81249A

Block 10. Preparation Instructions (Continued)

- g. Location, schedule, and purpose or subject area to be covered by each subcommittee, when applicable.
- h. Names of the conference chairperson, co-chair, and subcommittee chairs, when applicable.
- i. Information on billeting, messing, transportation, and administrative services available to conference attendees.
- j. Complete list of all documentation to be available for review.
- k. Brief description of progress on actions or problems identified at previous meetings, when applicable.
- l. Other pertinent information such as forms to be used, identification of any deviations or waivers, security classification, and clearance requirements.

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D. SYSTEM/ITEM ENV CONSTRUCTION, OPERS & SRVC			E. CONTRACT/PR NO. FA8903-09-R-8374		F. CONTRACTOR TBD						
1. DATA ITEM NO. B003	2. TITLE OF DATA ITEM PRESENTATION MATERIALS				3. SUBTITLE N/A						
4. AUTHORITY (Data Acquisition Document No.) DI-ADMN-81373			5. CONTRACT REFERENCE SOW PARA 4.1, 4.2, 4.3, 6.27		6. REQUIRING OFFICE AFCEE/*						
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED A	10. FREQUENCY BLK16		12. DATE OF FIRST SUBMISSION BLOCK 16	14. DISTRIBUTION						
8. APP CODE N/A		11. AS OF DATE BLOCK 16	13. DATE OF SUBSEQUENT SUBMISSION BLOCK 16	a. ADDRESSEE			b. COPIES				
						Draft	Final				
					Reg	Repro					
16. REMARKS Block 6 : "*" will be specified in each task order. Blocks 10, 11, 12, & 13 : Submission and dates will be as specified in each task order. Blocks 14 & 15 : "*" will be specified in each task order. Additional addresses and/or quantities of required copies will be specified in each task order. Deliverable copies and all transmittal letters shall be delivered via e-mail. E-mail addresses shall be provided by the COR. Block I : Signature authority is evidenced by contracting officer signature on the basic contract award document. Individual task orders shall have signature. Block J : On the basic contract, this shall be the award date; however, approval dates shall be inserted for individual task orders.					AFCEE/*						
					AFCEE/MSCD	LT	LT	0			
					AFCEE/AC*						
					SEE BLOCK 16						
					15. TOTAL						
G. PREPARED BY AFCEE/OSF			H. DATE 1/6/2009		I. APPROVED BY SEE BLOCK 16		J. DATE				
17. PRICE GROUP N/A		18. ESTIMATED TOTAL PRICE NSP					(COMPUTER GENERATED)				

DATA ITEM DESCRIPTION		Form Approved OMB No. 0704-0188	
Public reporting burden for this collection of information is estimated to average 140 hours per respondent, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503.			
1. TITLE		2. IDENTIFICATION NUMBER	
Presentation Materials		DI-ADRN-01373	
3. DESCRIPTION / PURPOSE			
3.1 Presentation materials are audiovisual aids, such as viewgraphs, photographs, slides or electronic equivalent. They are used to present information during reviews, briefings, and similar activities involving more than one person.			
4. APPROVAL DATE (YYYYMMDD)	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6a. DTIC APPLICABLE	6b. GICEP APPLICABLE
931001	F/ESC/EN-4		
7. APPLICATION / INTERRELATIONSHIP			
7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirements as delineated in the contract.			
7.2 This DID may be applied on any acquisition.			
7.3 This DID supersedes DI-A-3024A.			
8. APPROVAL LIMITATION	9a. APPLICABLE FORMS	9b. AMSC NUMBER	
		F6970	
10. PREPARATION INSTRUCTIONS			
10.1 Format. Contractor format is acceptable, with the exception that the government must approve the use of any contractor insignia, trade names or symbols. Delivery media format shall be defined on the DD Form 1423, Contract Data Requirements List.			
10.2 Content. Presentation material shall include a text of any accompanying verbal material unless the verbal portion is included as part of an electronic presentation. In either case the text or audio shall include the following statement: "The publication of this material does not constitute approval by the government of the findings or conclusion herein. Wide distribution or announcement of this material shall not be made without specific approval by the sponsoring government activity."			
11. DISTRIBUTION			
DISTRIBUTION STATEMENT A. Approved for public release; distribution is unlimited.			

DATA ITEM DESCRIPTION			Form Approved OMB No 0704-0188	
1 TITLE Training Materials		2 IDENTIFICATION NUMBER DI-ILSS-80872		
3 DESCRIPTION/PURPOSE 3.1 Provides the minimum materials required to support a military services training program on the end item equipment.				
4 APPROVAL DATE (YYMMDD) 890629	5 OFFICE OF PRIMARY RESPONSIBILITY (OPR) S/DPSC-RST	6a DTIC APPLICABLE	6b GDEP APP. CABLE	
7 APPLICATION/INTERRELATIONSHIP 7.1 This DID contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.				
8 APPROVAL LIMITATION		9a APPLICABLE FORMS		9b AMSC NUMBER 84775
<p>PREPARATION INSTRUCTIONS</p> <p>10.1 General. The training materials shall be suitable for application in a self paced, self directed format. The materials shall contain sufficient written or audio-visual instructions to guide students through all specified didactic and hands-on training without a need for instructor lectures and with a minimum requirement for instructor interface with students. Existing manufacturer's training and service manuals can be used in so far as they meet specified requirements. The role of the instructor will be to observe and evaluate student progress, to answer questions, provide supplemental training when necessary, and to insert training malfunctions into the equipment. The training materials should be for students with prerequisite knowledge of electronics theory, use of general electronic test equipment, and a basic knowledge of hand tools.</p> <p>10.1.1 Format. The materials provided shall be in the contractor's own format. However, each text shall include a table of contents. This shall include a listing of all major subjects and the page number on which they appear.</p> <p>10.2 Contents. The training materials shall consist of a programmed text, instructor guidance and supplemental written and audio-visual material used to support a training program. All instruction, information, and schematics shall be in the English language and use standard symbology.</p> <p style="text-align: right;">Continued on Page 2</p>				
11 DISTRIBUTION STATEMENT DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.				

DI-ILSS-80872

Block 10. Preparation Instructions (Continued)

10.2.1 Programmed Text. The programmed text shall be designed to guide the student through the clinical application, operation, inspection, adjustment, troubleshooting, and repair of the equipment. The programmed text shall be divided into the sections listed below. Each section, except as noted, shall include at the end a written or practical exercise to evaluate student understanding of information provided in that section. Each section may refer the student to other supplemental written or audio-visual material (transparencies, 35mm slides, charts, or VHS format video cassettes), which shall be included in the package. The following lists the requirements for each section. Additional sections and material can be added.

10.2.1.1 Required Material. This section shall list all equipment and material required by the student to complete the programmed text, including test equipment, audio-visual material, tools, supplies, and simulators. No student exercise is required.

10.2.1.2 Clinical Application. This section shall give a detailed explanation of the equipment's diagnostic or therapeutic use in the medical environment. The purpose of this section is to give the student sufficient background information on medical applications and terminology associated with the equipment to communicate with medical personnel using it. This section may be combined with the following section.

10.2.1.3 Operating Procedures. This section shall guide the student step-by-step through the hands-on operation of the equipment from start-up to shut-down. The instructions will be sufficiently detailed to allow the student to operate and evaluate performance of all operator accessible controls and functions. It shall also include sufficient information for interfacing the equipment with the patient or simulators for routine use, as applicable. Before the student is instructed to operate the equipment, all safety precautions to prevent injury or equipment damage shall be clearly explained. The purpose of this section is to give the student sufficient information to operate the unit and conduct in-service user training classes.

10.2.1.4 Routine Inspection. This section shall guide the student step-by-step through routine inspection of the unit to assure proper and safe operation. Inspection shall be listed in a checklist format, followed with detailed information if needed. This section should include:

(1) Daily user maintenance or performance checks.

(2) Monthly or annual preventive maintenance inspection to include inspection of components subject to wear, routine servicing requirements such as lubrication or filter changes, safety inspection, tolerance, and frequency of inspection.

DI-ILSS-80872

Block 10, Preparation Instructions (Continued)

10.2.1.5 Calibration. This section shall list all adjustments and calibrations required to assure accurate and safe operation of the equipment, including frequency and tolerances. This shall include user daily calibration, periodic calibration, and calibration/adjustments required to bring the unit back into specifications. All test equipment and simulators required to perform these calibrations or adjustments shall be listed.

10.2.1.6 Troubleshooting. This section will explain in detail how all functions of the system operate, including detailed circuit theory. In the course of explaining theory of operation, significant waveforms and voltages will be shown in the text as well as proper equipment hookup to measure these. A troubleshooting guideline shall be given to help the student locate common problems. Warnings shall clearly be listed when improper test equipment hookup might cause personal injury or damage to equipment.

10.2.1.7 Repair. This section shall show the student how to repair high failure parts (including malfunctions inserted by instructor) remove equipment covers/access panels, disassemble major systems, and reassemble. Warnings shall clearly be stated if injury or equipment damage can be caused by improper disassembly (e.g.: counter balances). Specialized tools required shall be listed.

10.2.2 Instructor Guidance. Guidance for instructors to use in applying the programmed text shall be provided under separate cover. The guidance shall include:

- (1) Answers to all student exercise.
- (2) Descriptions of points in the programmed text where instructor involvement, observation, or action is necessary or recommended to insure safety or verify student performance.
- (3) Instructional Malfunctions consisting of a listing of various equipment malfunctions to be introduced by the instructor and diagnosed and repaired by the student. A minimum of five malfunctions is required for each separately identifiable system or circuit. The malfunctions should approximate as nearly as possible, problems likely to occur, and may consist of a combination of system maladjustments and bad components. A listing of malfunctions will be given which shall include:
 - a. Action required by instructor to install malfunction; exact component to replace or maladjustment to make.
 - b. Description of symptom caused by malfunction.
 - c. Test equipment and tools required to detect the malfunction.
 - d. Suggested allowable time for student to diagnose malfunction.
 - e. Availability and cost of bad components to be used as malfunctions.

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D. SYSTEM/ITEM ENV CONSTRUCTION, OPERS & SRVC			E. CONTRACT/PR NO. FA8903-09-R-8374		F. CONTRACTOR TBD					
1. DATA ITEM NO. B005	2. TITLE OF DATA ITEM CONTRACT WORK BREAKDOWN STRUCTURE				3. SUBTITLE N/A					
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-81334			5. CONTRACT REFERENCE SOW PARA 4.5		6. REQUIRING OFFICE AFCEE/*					
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED A	10. FREQUENCY BLK16		12. DATE OF FIRST SUBMISSION BLOCK 16	14. DISTRIBUTION					
8. APP CODE N/A		11. AS OF DATE BLOCK 16	13. DATE OF SUBSEQUENT SUBMISSION BLOCK 16		a. ADDRESSEE					
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						Draft	Final			
							Reg	Repro		
					15. TOTAL 0					
G. PREPARED BY AFCEE/OSF			H. DATE 06-Jan-2009		I. APPROVED BY SEE BLOCK 16					
J. DATE										
17. PRICE GROUP N/A		18. ESTIMATED TOTAL PRICE NSP								

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1. TITLE CONTRACT WORK BREAKDOWN STRUCTURE		2. IDENTIFICATION NUMBER DI-MGRIT-81334	
3. DESCRIPTION/PURPOSE 3.1 This documents the Contract Work Breakdown Structure (CWBS) and its extension by the contractor using terminology and definitions, as applicable, in MIL-STD-881. The complete Work Breakdown Structure (WBS) will serve as a basis for program and technical planning, scheduling, cost estimating, resource allocations, performance management, configuration management, and status reporting.			
4. APPROVAL DATE (YYYYMMDD) 930325	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) D/PAGE/RA	6a. DTIC APPLICABLE	6b. GPOEP APPLICABLE
7. APPLICATION/INTERRELATIONSHIP 7.1 This Data Item Description (DID) contains the format and content preparation instructions for the WBS to be submitted by the contractor, as required, by the work task described in 5.4.1.1 of MIL-STD-881. 7.2 This DID is applicable to all contracts requiring a WBS. <p style="text-align: right;">(Continued on Page 2)</p>			
8. APPROVAL LIMITATION		9a. APPLICABLE FORMS	9b. AMSC NUMBER AMSC D6915
10. PREPARATION INSTRUCTIONS 10.1 <u>Reference document.</u> The applicable issue of the documents cited herein, including their approval dates and dates of any applicable amendments, notices, and revisions, shall be as specified in the contract. 10.2 <u>Specific instructions.</u> The CWBS shall be reflected in a report which consists of two parts. Part I is an index, and Part II is a dictionary. 10.2.1 <u>Part I - Contract Work Breakdown Structure Index.</u> The CWBS shall contain the data elements as shown in the attached Part I sample format. a. <u>Line number.</u> Enter line number for each CWBS. Line numbers should be sequential starting with 1. b. <u>CWBS element.</u> Enter the title of the CWBS element (using the specific name or nomenclature, when applicable), intended to reflect the level. Level 1 is the total contract. Levels 2, 3, etc., are successively lower levels of the program. c. <u>CWBS code.</u> Enter the CWBS code, if applicable. d. <u>Contract line item(s).</u> Enter the number of the contract line item(s) which is (are) associated with the CWBS element. (Continued on Page 2)			
11. DISTRIBUTION STATEMENT DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.			

DI-MGMT-81334

Block 7, Application Interrelationship (Continued)**7.3 Related DIDs are:**

DI-F-6006 DD Form 1921	Cost Data Summary Report
DI-F-6007 DD Form 1921-1	Functional Cost-Hour Report
DI-F-6008 DD Form 1921-2	Progress Curve Report
DI-F-6000C	Cost Performance Report
DI-F-6004B	Contract Funds Status Report
DI-F-6010A	Cost/Schedule Status

7.4 This DID supersedes DI-A-3023, DI-A-1004**Block 10, Preparation Instructions (Continued)**

e. Statement of work (SOW) paragraph number(s). Enter the applicable paragraph number(s) from the Statement of Work (SOW), if applicable.

10.2.2 Part II - Contract Work Breakdown Structure Dictionary. The CWBS dictionary shall describe the effort and tasks associated with every CWBS element. The Part II sample attached provides the format for the CWBS dictionary.

- a. Level of CWBS. Enter the level of each CWBS.
- b. CWBS element. Enter the title of each CWBS element in the same order as given in Part I, Contract Work Breakdown Structure Index.
- c. CWBS definition. Enter a complete description of the technical and cost content of each CWBS element. The statement should be as descriptive as possible about the efforts, tasks, tests, components, etc. that shall be included in the CWBS element by the contractor.

DL-MCHT-81334

CONTRACT WORK BREAKDOWN STRUCTURE DICTIONARY		PROGRAM:	REF NO: CONTRACT NO:	DATE:
LEVEL OF CWBS	CWBS ELEMENT	CWBS DESCRIPTION		

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A. CONTRACT LINE ITEM NO. 000X		B. EXHIBIT B		C. CATEGORY TDP _____ TM _____ OTHER _____ MISC _____			
D. SYSTEM/ITEM ENV CONSTRUCTION, OPERS & SRVC			E. CONTRACT/PR NO. FA8903-09-R-8374		F. CONTRACTOR TBD		
1. DATA ITEM NO. B006	2. TITLE OF DATA ITEM INTEGRATED MASTER SCHEDULE (IMS)				3. SUBTITLE N/A		
4. AUTHORITY (Data Acquisition Document No.) DI-MISC-81183A			5. CONTRACT REFERENCE SOW PARA 4.6		6. REQUIRING OFFICE AFCEE/*		
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED A	10. FREQUENCY BLK16		12. DATE OF FIRST SUBMISSION BLOCK 16	14. DISTRIBUTION		
8. APP CODE A		11. AS OF DATE BLOCK 16	13. DATE OF SUBSEQUENT SUBMISSION BLOCK 16	a. ADDRESSEE			b. COPIES
						Draft	Final
						Reg	Repro
16. REMARKS Block 6 : "*" will be specified in each task order. Blocks 10, 11, 12, & 13 : Submission and dates will be as specified in each task order. Blocks 14 & 15 : "*" will be specified in each task order. Additional addresses and/or quantities of required copies will be specified in each task order. Deliverable copies and all transmittal letters shall be delivered via e-mail. E-mail addresses shall be provided by the COR. Block I : Signature authority is evidenced by contracting officer signature on the basic contract award document. Individual task orders shall have signature. Block J : On the basic contract, this shall be the award date; however, approval dates shall be inserted for individual task orders.					AFCEE/*		
					AFCEE/MSCD	LT	LT
					AFCEE/AC*	0	1
					AFCEE/OSF (C/S)	0	1
					SEE BLOCK 16		
15. TOTAL					0	2	
G. PREPARED BY AFCEE/OSF			H. DATE 06-Jan-2009		I. APPROVED BY SEE BLOCK 16		
J. DATE							
17. PRICE GROUP N/A		18. ESTIMATED TOTAL PRICE NSP					

(COMPUTER GENERATED)

DATA ITEM DESCRIPTION		<i>Form Approved</i> <i>OMB No. 0704-0188</i>	
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503.			
1. TITLE INTEGRATED MASTER SCHEDULE (IMS)		2. IDENTIFICATION NUMBER DI-MISC-81183a	
3. DESCRIPTION/PURPOSE The IMS is an integrated schedule developed by logically networking detailed program activities. The contract Integrated Master Plan (IMP) is the foundation of the program schedule and provides a hierarchy for schedule traceability and summarization. IMP events, accomplishments, and criteria are included in the schedule to monitor progress. This information will be used to verify accountability of program objectives, evaluate the progress of the government and contractor team toward meeting the program objectives, and to integrate program schedule among all related components.			
4. APPROVAL DATE (YYMMDD) 96/02/09	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) F/ASC/FMCS	6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE
7. APPLICATION/INTERRELATIONSHIP 7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract. 7.2 This DID may be applied to programs which utilize the Work Breakdown Structure (WBS) during the concept exploration, demonstration and validation, engineering and manufacturing and development, and production phases. 7.3 This DID supersedes DI-MISC-81183.			
8. APPROVAL LIMITATION		9a. APPLICABLE FORMS	9b. AMSC NUMBER F7180
10. PREPARATION INSTRUCTIONS 10.1 Format. This precedence logic diagram shall be in the contractor's formal in the form of a network, milestone, or Gantt chart. This diagram shall be provided in digital format. 10.2 Content. The schedule shall contain all of the contract IMP events and milestones, accomplishments, criteria, and activities from contract award to the completion of the contract. The schedule shall be an integrated, logical network-based schedule that correlates to the program WBS, and is vertically and horizontally traceable to the cost/schedule reporting instrument used to address variances (such as Cost Performance Report (CPR), Cost/Schedule Status Report (C/SSR), etc.) It shall have a contracting system that provides traceability through the IMP and Statement of Work (SOW). It shall contain program events and milestones and definitions, summary, intermediate and detailed schedules, and periodic analysis of progress to date. It shall be possible to access the information by product, process, or organizational lines. Description of the key elements are as follow: 10.2.1 Program milestones and definitions. Key programmatic events defined by IMP, the contracting agency or weapon system contractor which define progress and completion in each WBS element along with the definition for successful completion of the milestone. 10.2.2 Summary master schedules. A graphical display of top-level program activities and key events and milestones of the IMP which depict major work activities in an integrated fashion at the summary level of the WBS, e.g. level 1-3 of the WBS. 10.2.3 Intermediate schedules. A graphical display of top-level program activities and key milestones which includes all associated accomplishments of the IMP, traceable to the WBS element as necessary to display the work effort at the intermediate level of summarization, e.g. level 3-5 of the WBS as appropriately tailored. <p style="text-align: right;">(continued page 2)</p>			
11. DISTRIBUTION STATEMENT DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.			

Block 10, Preparation Instructions (Continued)

10.2.4 Detailed Schedules. A graphical display of detailed activities and milestones which depict work activities in a particular work breakdown structure element, to include the criteria associated with each accomplishment of the WBS element as well as additional activities necessary to display the work effort to detailed WBS levels; e.g. level 4-8 of the WBS as appropriately tailored.

10.2.5 Periodic Analysis, A brief summary which identifies progress to date, variances to the planned schedule, causes for the variance, potential forecasts and recommended corrective action to avoid schedule delays. For each program activity planned, forecasted and actual completion dates shall be reported. The analysis shall also identify potential problems and a continuing assessment of the network critical path. Thresholds for impact reporting shall be identified on the DD Form 1423, CDRL.

10.2.6 Integrated Program Network. Logical diagram of all activities in the program. The key elements of the integrated network to be constructed in the diagram are as follows:

- a. Milestone or event - A specific definable accomplishment in the program/project network, recognizable at a particular point in time . Milestones are numbered and may be contained within an activity box.
- b. Activity or task - A time consuming element, e.g. work in progress between interdependent events, represented by an activity box.
- c. Duration - Planned length of time needed to accomplish an event/activity.
- d. Constraint - A line that defines how two activities or events are logically linked. It can take up to four (4) forms:
 - (1) FS (finish to start) - An activity must finish before another can start.
 - (2) SS (start to start) - An activity depends on the start of another activity.
 - (3) FF (finish to finish) - One activity cannot finish until another activity is finished.
 - (4) SF (start to finish) - An activity cannot finish until another activity starts.
- e. Slack or float - Extra time available on an activity before it will impact an activity on the critical path.
- f. Lag - The delay or wait period between two tasks.
- g. Critical path - A sequence of activities in the network that has the longest total duration through this program or project. Activities along the critical path have zero or negative slack/float. It should be easily distinguished on the report formats; e.g. a thick line, patterned or in red ink. This should be calculated by computer-based software.

Block 10, Preparation Instructions (Continued)

h. **Target start (TS)** - A program defined date of when an activity should start. This is an operator defined date rather than a computer-calculated date.

i. **Target complete (TC)** - A program defined date of when an activity should finish. This is an operator defined date rather than a computer-calculated date.

j. **Actual start (AS)** - An actual start date of an activity.

k. **Actual finish (AF)** - Actual finish date of an activity.

l. **Early start (ES)** - The earliest start date an activity can begin the precedence relationships. Computer-calculated data.

m. **Early finish (EF)** - The earliest finish date an activity can end. Computer-calculated date.

n. **Late start (LS)** - The latest start date an activity can start without delaying the program of project target completion date. Computer-calculated date.

o. **Late finish (LF)** - The latest date an activity can have without affecting the program or project target completion date. Computer-calculated date.

p. **Percent complete (PC)** - Actual progress of an activity from its start to its finish.

10.3 Master Integrated Program Schedule. It shall display all of the proposed program activities, events, and milestones from contract award to the completion of the contract.

10.4 Descriptive titles. Activities, tasks events and milestones shall be labeled with a brief descriptive title, numbered or coded and contain time constraints (e.g. durations, TS, ES, EF, LS, etc.). Standard abbreviations may be used to conserve space. Descriptive titles used on activities, events, and milestones shall be identical on all program schedules. A legend shall be provided to aid in ease of reading the schedules.

10.5 Schedule risk. The schedule shall include a description of the approach that will be taken to limit the schedule risks identified as a result of the contractor's risk assessment. Risk shall be defined considering impact on cost and technical performance and assessing the probability of schedule change. Additionally, technical performance measurement tasks and their correlation with contractual costs/schedule elements permit assessment of the program effort in terms of the schedule as well as cost of work increments. As technical performance measurement tasks, as well as cost reviews, reveal potential impacts to the schedule these risks will be identified.

Block 10, Preparation Instructions (Continued)

10.5.1 Schedule risk assessment (SRA). Optimistic, pessimistic, and most likely durations for each MIPS activity/task and milestone/event shall be provided as the basis for determining the probability of meeting schedule dates. The government will assess the durations and use an appropriate cumulative probability (0-100%) for the chosen milestones to determine expected completion dates.

DATA ITEM DESCRIPTION		Form Approved OMB No. 0704-0188	
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503.			
1. TITLE Project Planning Chart		2. IDENTIFICATION NUMBER DI-MGMT-80507A	
3. DESCRIPTION/PURPOSE 3.1 The Project Planning Chart graphically depicts the schedule and actual progress of work on a contract.			
4. APPROVAL DATE (YYMMDD) 89/05/30	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) G/T213	6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE
7. APPLICATION/INTERRELATIONSHIP 7.1 This data item description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract. 7.2 This DID is used as an attachment to a status or progress report to illustrate the amount of work accomplished relative to the work schedule. 7.3 For fixed priced contracts, tailor out paragraphs 10.3.15, 10.3.16, and 10.4 7.4 This DID supersedes DI-A-5010, and DI-A-5323.			
8. APPROVAL LIMITATION	9a. APPLICABLE FORMS	9b. AMSC NUMBER G4718	
10. PREPARATION INSTRUCTIONS 10.1 Format. The chart shall be in contractor's format. 10.2 General. 10.2.1 Project planning chart. It shall depict actual and scheduled progress for each subdivision using horizontal lines and symbols. Actual progress will be noted by a percentage of the completion figure. 10.2.2 Progress of work. Subsequent additions to the work breakdown shall be made as they occur in contract work performance. Items shall not be deleted even though work may be cancelled or stopped before completion. 10.3 Content requirements. 10.3.1 Description. Description entry on the chart will be by task. Tasks are divided into subdivisions. For computer software task, the subdivisions shall be Design, Coding, Debugging, Acceptance Testing, and Management. Entries shall be complete and reflect all contract effort. 10.3.2 Milestone symbol. The triangle symbol will be white if the task has not been achieved. It shall be shaded if the task has been achieved.			
11. DISTRIBUTION STATEMENT DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited			

BLOCK 10, PREPARATION INSTRUCTIONS (continued)

- 10.3.3 Date released. Last date to which chart was posted.
- 10.3.4 Date revised. Date of subsequent contract modification.
- 10.3.5 Contractor name.
- 10.3.6 Contract title.
- 10.3.7 Contract number.
- 10.3.8 Purchase description number.
- 10.3.9 Security classification.
- 10.3.10 Delivery dates. Includes dates for all deliverable items.
- 10.3.11 Scheduled starting date. Date each subdivision of work is scheduled to start.
- 10.3.12 Actual starting date. Date each subdivision of work actually started.
- 10.3.13 Scheduled completion date. Date each subdivision of work is scheduled for completion.
- 10.3.14 Actual completion date. Date each subdivision of work actually was completed.
- 10.3.15 Manhours expended. Total manhours expended per task for each reporting period. Manhours defined as total number of direct labor hours regardless of type.
- 10.3.16 Funds expended. Contract funds expended per task for each reporting period. Costs defined as a total direct cost plus burden, overhead, general and administrative (G&A), and any other load. Total of all items to equal the total target cost.
- 10.4 Expenditures. Manhours expended figures and contract funds expended figures used on the chart will be developed on the same basis as the planned figures. Chart depicts these figures for each report period as cumulative totals, accurate to the as-of-date of the report.

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)						Form Approved OMB No. 0704-0188			
<small>Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government issuing Contracting Officer for the Contract/PR No. listed in Block E.</small>									
A. CONTRACT LINE ITEM NO. 000X		B. EXHIBIT B		C. CATEGORY TDP _____ TM _____ OTHER _____ MGMT _____					
D. SYSTEM/ITEM ENV CONSTRUCTION, OPERS & SRVC			E. CONTRACT/PR NO. FA8903-09-R-8374		F. CONTRACTOR TBD				
1. DATA ITEM NO. B008	2. TITLE OF DATA ITEM CONTRACTOR'S PROGRESS, STATUS AND MANAGEMENT REPORT				3. SUBTITLE N/A				
4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80227			5. CONTRACT REFERENCE SOW PARA 4.8			6. REQUIRING OFFICE AFCEE/*			
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED A	10. FREQUENCY BLK16		12. DATE OF FIRST SUBMISSION BLOCK 16		14. DISTRIBUTION			
8. APP CODE N/A		11. AS OF DATE BLOCK 16		13. DATE OF SUBSEQUENT SUBMISSION BLOCK 16		a. ADDRESSEE	b. COPIES		
							Draft	Final Reg Repr	
16. REMARKS Block 6 : "*" will be specified in each task order. Blocks 10, 11, 12, & 13 : Submission and dates will be as specified in each task order. Blocks 14 & 15 : "*" will be specified in each task order. Additional addresses and/or quantities of required copies will be specified in each task order. Deliverable copies and all transmittal letters shall be delivered via e-mail. E-mail addresses shall be provided by the COR. Block I : Signature authority is evidenced by contracting officer signature on the basic contract award document. Individual task orders shall have signature. Block J : On the basic contract, this shall be the award date; however, approval dates shall be inserted for individual task orders. NOTE: APPLICABLE TO BRAC TASK ORDERS ONLY: Reporting Requirements for Small Business, Small Disadvantaged Business and Local Business Subcontracting (at the delivery order level) --Actual Small Business Awards to date: Cumulative dollars and percentage. --Actual Small Disadvantaged Business Awards to date: Cumulative dollars and percentage. --Actual Local Business Awards to date: Cumulative dollars and percentage of Large Business, Small Business and Small Disadvantage Business. --Actual Number of Subcontracts awarded (cumulative). List of the types of work subcontracted to date. --Other actions underway to pursue Small Business/Small Disadvantaged Business (i.e., workshops, small business industry days, etc.).						AFCEE/*	0		
						AFCEE/MSCD	0	LT	
						AFCEE/AC*	0	1	
						AFCEE/OSF (C/S)	0	1	
						SEE BLOCK 16			
						15. TOTAL			
G. PREPARED BY AFCEE/OSF			H. DATE 06-Jan-2009		I. APPROVED BY SEE BLOCK 16		J. DATE		
17. PRICE GROUP N/A		18. ESTIMATED TOTAL PRICE NSP							

(COMPUTER GENERATED)

DATA ITEM DESCRIPTION			Form Approved GWS No. 8706-0102 Exp. Date: Aug 30, 1986	
1. TITLE Contractor's Progress, Status and Management Report		2. IDENTIFICATION NUMBER DI-NCHMT-80227		
3. DESCRIPTION/PURPOSE 3.1 The Contractor's Progress, Status and Management Report indicates the progress of work and the status of the program and of the assigned tasks, reports costs, and informs of existing or potential problem areas.				
4. APPROVAL DATE (YYMMDD) 860905	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) N/SPAWAR	6a. DTIC REQUIRED	6b. GDSR REQUIRED Y	
7. APPLICATION/INTERRELATIONSHIP 7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement for this data included in the contract. 7.2 This DID may be applied in any contract and during any program phase. 7.3 This DID supersedes DI-A-2090A, DI-A-3023A, UDI-A-22050B, UDI-A-22052A, UDI-A-23960, DI-A-30024, and DI-A-30606. (cont. on page 2)				
8. APPROVAL LIMITATION		9a. APPLICABLE FOIAMS	9b. AMSC NUMBER N3947	
10. PREPARATION INSTRUCTIONS 10.1 Contract - This data item is generated by the contract which contains a specific and discrete work task to develop this data product. 10.2 Format - This report shall be typewritten on standard size (e.g. 8 1/2" by 11") white paper, and securely stapled. Pages shall be sequentially numbered. All attachments shall be identified and referenced in the text of the report. The report shall be prepared in the contractor's format and shall be legible and suitable for reproduction. 10.3 Content - The report shall include: a. A front cover sheet which includes the contractor's name and address, the contract number, the nomenclature of the system or program, the date of the report, the period covered by the report, the title of the report, either the serial number of the report or the Contract Data Requirements List (CDRL) sequence number, the security classification, and the name of the issuing Government activity; b. Description of the progress made against milestones during the reporting period; c. Results, positive or negative, obtained related to previously-identified problem areas, with conclusions and recommendations; d. Any significant changes to the contractor's organization or method of operation, to the project management network, or to the milestone chart; e. Problem areas affecting technical or scheduling elements, with background and any recommendations for solutions beyond the scope of the contract; f. Problem areas affecting cost elements, with background and any recommendations for solutions beyond the scope of the contract; g. Cost curves showing actual and projected conditions throughout the contract; h. Any cost incurred for the reporting period and total contractual expenditures as of reporting date; i. Person-hours expended for the reporting period and cumulatively for the contract; j. Any trips and significant results; (cont. on page 2)				

DI-MGMT- 80227

7. APPLICATION/INTERRELATIONSHIP (Cont'd)

7.4 Paragraphs 10.3.f, 10.3.g, and 10.3.h herein should be tailored on DD Form 1423 when such cost data is already submitted through a sophisticated cost reporting system under the contract.

10. PREPARATION INSTRUCTIONS (Cont'd)

- k. Record of all significant telephone calls and any commitments made by telephone;
- l. Summary of Engineering Change Proposal (ECP) status, including identification of proposed ECPs, approved ECPs, and implemented ECPs;
- m. Contract schedule status;
- n. Plans for activities during the following reporting period;
- o. Name and telephone number of preparer of the report;
- p. Appendixes for any necessary tables, references, photographs, illustrations, and charts.

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)					Form Approved OMB No. 0704-0188					
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.										
A. CONTRACT LINE ITEM NO. 000X		B. EXHIBIT B		C. CATEGORY TDP _____ TM _____ OTHER _____ CMAN _____						
D. SYSTEM/ITEM ENV CONSTRUCTION, OPERS & SRVC			E. CONTRACT/PR NO. FA8903-09-R-8374		F. CONTRACTOR TBD					
1. DATA ITEM NO. B009	2. TITLE OF DATA ITEM TECHNICAL DATA PACKAGE				3. SUBTITLE ENVIRONMENTAL RESOURCES PROGRAM INFO MGMT SYSTEM (ERPIMS)					
4. AUTHORITY (Data Acquisition Document No.) DI-CMAN-80776			5. CONTRACT REFERENCE SOW PARA 4.13, 6.2		6. REQUIRING OFFICE AFCEE/*					
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED A	10. FREQUENCY BLK16		12. DATE OF FIRST SUBMISSION BLOCK 16	14. DISTRIBUTION					
8. APP CODE A		11. AS OF DATE BLOCK 16	13. DATE OF SUBSEQUENT SUBMISSION BLOCK 16		a. ADDRESSEE					
16. REMARKS Block 6 : "*" will be specified in each task order. Blocks 10, 11, 12, & 13 : Submission and dates will be as specified in each task order. Blocks 14 & 15 : "*" will be specified in each task order. Additional addresses and/or quantities of required copies will be specified in each task order. Deliverable copies and all transmittal letters shall be delivered via e-mail. E-mail addresses shall be provided by the COR. Block I : Signature authority is evidenced by contracting officer signature on the basic contract award document. Individual task orders shall have signature. Block J : On the basic contract, this shall be the award date; however, approval dates shall be inserted for individual task orders. NOTE: Draft and Final will be evaluated by AFCEE/MSD for format compliance, data integrity, and meets the requirements of the ERPIMS Data Loading Handbook prior to acceptance.					b. COPIES					
					Draft		Final			
							Reg		Repro	
					AFCEE/*					
					AFCEE/MSCD		LT		LT	
					AFCEE/AC*		0		LT	
					AFCEE/OSS		1		1 1	
					SEE BLOCK 16					
					15. TOTAL					1 1 1
G. PREPARED BY AFCEE/OSF			H. DATE 06-Jan-2009		I. APPROVED BY SEE BLOCK 16					
J. DATE										
17. PRICE GROUP N/A		18. ESTIMATED TOTAL PRICE NSP								

(COMPUTER GENERATED)

DATA ITEM DESCRIPTION		Form Approved GSA No. 0784-0182	
1. TITLE Technical Data Package		2. IDENTIFICATION NUMBER DI-CAN-80776	
3. DESCRIPTION/PURPOSE 3.1 A Technical Data Package (TDP) contains all the descriptive documentation suitable for use as the basis for competitive acquisition, installation, modification, engineering support, or maintenance of military materiel developed by or for the Department of Defense.			
4. APPROVAL DATE (YYMMDD) 890308	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) MI	6a. DTIC APPLICABLE	6b. GPOF APPLICABLE
7. APPLICATION/INTERRELATIONSHIP 7.1 This Data Item Description (DID) contains the format and content preparation instructions for a TDP resulting from the work task described by 3.3 of MIL-T-47588. 7.2 When this DID, in whole or in part, is incorporated in a contract, DIDs applicable to individual parts of a TDP shall not be incorporated as separate requirements. 7.3 This DID supersedes DI-E-11153.			
8. APPROVAL LIMITATION		9a. APPLICABLE FORMS	9b. AMSC NUMBER A4649
10. PREPARATION INSTRUCTIONS 10.1 Reference documents. The applicable issue of the documents cited herein, including their approval dates and dates of any applicable amendments, notices and revisions, shall be as specified in the contract. 10.2 Content. The TDP shall include the following: a. Conceptual and Developmental Design drawings in accordance with MIL-T-47588/1. b. Product drawings in accordance with MIL-T-47588/2. c. Commercial drawings in accordance with MIL-T-47588/3. d. Special Test Equipment, Special Inspection Equipment, and Special Tooling drawings in accordance with MIL-T-47588/4. e. Specifications in accordance with MIL-T-47588/5. f. Quality Assurance Provisions (QAPs) in accordance with MIL-T-47588/6. g. Packaging instructions in accordance with MIL-STD-2873-1.			
11. DISTRIBUTION STATEMENT DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.			

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)						Form Approved OMB No. 0704-0188			
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A. CONTRACT LINE ITEM NO. 000X		B. EXHIBIT B		C. CATEGORY TDP _____ TM _____ OTHER _____ MISC _____					
D. SYSTEM/ITEM ENV CONSTRUCTION, OPERS & SRVC			E. CONTRACT/PR NO. FA8903-09-R-8374		F. CONTRACTOR TBD				
1. DATA ITEM NO. B010	2. TITLE OF DATA ITEM MASTER DOCUMENT LIST (MDL)				3. SUBTITLE N/A				
4. AUTHORITY (Data Acquisition Document No.) DI-MISC-80393A			5. CONTRACT REFERENCE SOW PARA 6.11.7			6. REQUIRING OFFICE AFCEE/*			
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED A	10. FREQUENCY BLK16		12. DATE OF FIRST SUBMISSION BLOCK 16		14. DISTRIBUTION			
8. APP CODE N/A		11. AS OF DATE BLOCK 16	13. DATE OF SUBSEQUENT SUBMISSION BLOCK 16		a. ADDRESSEE			b. COPIES	
							Draft	Final	
						Reg	Repro		
16. REMARKS Block 6 : "*" will be specified in each task order. Blocks 10, 11, 12, & 13 : Submission and dates will be as specified in each task order. Blocks 14 & 15 : "*" will be specified in each task order. Additional addresses and/or quantities of required copies will be specified in each task order. Deliverable copies and all transmittal letters shall be delivered via e-mail. E-mail addresses shall be provided by the COR. Block I : Signature authority is evidenced by contracting officer signature on the basic contract award document. Individual task orders shall have signature. Block J : On the basic contract, this shall be the award date; however, approval dates shall be inserted for individual task orders.						AFCEE/*			
						AFCEE/MSCD	LT	LT	0
						AFCEE/AC*			
						SEE BLOCK 16			
						15. TOTAL			
G. PREPARED BY AFCEE/OSF			H. DATE 06-Jan-2009		I. APPROVED BY SEE BLOCK 16		J. DATE		
17. PRICE GROUP N/A		18. ESTIMATED TOTAL PRICE NSP				(COMPUTER GENERATED)			

DATA ITEM DESCRIPTION		Form Approved OMB No. 0704-0188	
<p>Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Washington Headquarters Service, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, D.C. 20503.</p>			
1. TITLE		2. IDENTIFICATION NUMBER	
Master Document List (MDL)		DI-MISC-80393A	
3. DESCRIPTION/PURPOSE			
3.1 The MDL provides a master listing of all documents maintained in libraries. The listing includes publications, operating instructions, drawings, and training material. The listing is used to ensure all required documents are being maintained.			
4. APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6a. DTIC APPLICABLE	6b. BBEP APPLICABLE
9701-24	50 SPACE WING-LG		
7. APPLICATION/INTERRELATIONSHIP			
7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.			
7.2 This DID applicable to O&M contracts requiring contractors to maintain contract libraries.			
7.3 This DID supersedes DI-MISC-80393.			
8. APPROVAL LIMITATION	9a. APPLICABLE FORMS	9b. AMSC NUMBER	
		P7230	
10. PREPARATION INSTRUCTIONS			
10.1 <u>Format</u> . Contractor format is acceptable.			
10.2 <u>Content</u> . The MDL shall be categorized by type and agency and shall include document number, title, date and specific location of the document. The MDL shall list all revisions, changes, supplements and amendments to all documents. The portion of the MDL containing computer programs and computer program documentation shall include the subject or keyword.			
11. DISTRIBUTION STATEMENT			
DISTRIBUTION STATEMENT A. Approved for public release; distribution is unlimited.			

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)					Form Approved OMB No. 0704-0188					
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.										
A. CONTRACT LINE ITEM NO. 000X		B. EXHIBIT B		C. CATEGORY TDP _____ TM _____ OTHER _____ CMAN _____						
D. SYSTEM/ITEM ENV CONSTRUCTION, OPERS & SRVC			E. CONTRACT/PR NO. FA8903-09-R-8374		F. CONTRACTOR TBD					
1. DATA ITEM NO. B011	2. TITLE OF DATA ITEM TECHNICAL DATA PACKAGE				3. SUBTITLE GEOGRAPHIC INFORMATION SYSTEM					
4. AUTHORITY (Data Acquisition Document No.) DI-CMAN-80776			5. CONTRACT REFERENCE SOW PARA 3.6.4, 6.2		6. REQUIRING OFFICE AFCEE/*					
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED A	10. FREQUENCY BLK16		12. DATE OF FIRST SUBMISSION BLOCK 16	14. DISTRIBUTION					
8. APP CODE A		11. AS OF DATE BLOCK 16	13. DATE OF SUBSEQUENT SUBMISSION BLOCK 16		a. ADDRESSEE					
16. REMARKS Block 6 : "*" will be specified in each task order. Blocks 10, 11, 12, & 13 : Submission and dates will be as specified in each task order. Blocks 14 & 15 : "*" will be specified in each task order. Additional addresses and/or quantities of required copies will be specified in each task order. Deliverable copies and all transmittal letters shall be delivered via e-mail. E-mail addresses shall be provided by the COR. Block I : Signature authority is evidenced by contracting officer signature on the basic contract award document. Individual task orders shall have signature. Block J : On the basic contract, this shall be the award date; however, approval dates shall be inserted for individual task orders. NOTE: Draft and Final will be evaluated by AFCEE/MSD for format compliance, data integrity, and meets the requirements of the ERPIMS Data Loading Handbook prior to acceptance.					b. COPIES					
					Draft		Final			
							Reg		Repro	
					AFCEE/*					
					AFCEE/MSCD		LT		LT	
					AFCEE/AC*		0		LT	
					AFCEE/OSS		1		1 1	
					SEE BLOCK 16					
					15. TOTAL					1 1 1
G. PREPARED BY AFCEE/OSF			H. DATE 06-Jan-2009		I. APPROVED BY SEE BLOCK 16					
J. DATE										
17. PRICE GROUP N/A		18. ESTIMATED TOTAL PRICE NSP								

(COMPUTER GENERATED)

DATA ITEM DESCRIPTION		Form Approved Old No. 6204-0107	
1. TITLE		2. IDENTIFICATION NUMBER	
Still Photographic Records		DI-HI3C-81206	
3. DESCRIPTION/PURPOSE			
<p>3.1 Still photographic records primarily cover highlights and major events of program development for observation, analysis, and evaluation of specific elements and overall of program development and progress.</p> <p>3.2 These records provide a pictorial medium for exchange of technical and scientific information and become permanent legal and historic records.</p>			
4. APPROVAL DATA (Agency)	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6. DDC APPLICABLE	7. DDCP APPLICABLE
910507	A/TROSCON		
7. APPLICATIONS/RELATIONS			
<p>7.1 This Data Item Description contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.</p> <p>7.2 It is not intended that all the requirements contained herein should be applied to every program or phase. This DID should be tailored to be consistent with the work task in the statement of work.</p> <p>7.3 This DID supersedes DI-A-1001.</p>			
8. APPROVAL LIMITATION	9. APPLICABLE FORMS	10. AWC NUMBER	
		46132	
10. PREPARATION INSTRUCTIONS			
<p>10.1 <u>Content and format.</u></p> <p>10.1.1 Still photography shall be furnished as:</p> <ul style="list-style-type: none"> a. Color Negatives b. Color Transparencies c. Black and White Negatives <p>10.1.2 Still photography shall be furnished on:</p> <ul style="list-style-type: none"> a. 4x5 inch film b. 2 1/4 x 2 3/4 inch film c. 2 1/4 x 3 1/4 inch film d. 35 mm film 			
(Continued on Page 2)			
11. DISTRIBUTION STATEMENT			
Distribution Statement A. Approved for public release; distribution is unlimited.			

DI-MISC-81205

Block 10, Preparation Instructions (Continued)

10.1.3 Original negatives shall be accompanied by two (2) 3 1/2 x 5 or 4 x 5 inch prints in color for color negatives and black and white for black and white negatives. Color prints shall be supplied for color transparencies.

10.1.4 Identification data shall be listed in the clear margin in the negative or transparency on the acetate side starting from the left as follows:

- a. Negative number
- b. Contract number, abbreviated
- c. Contractor name, abbreviated
- d. Last two digits of the calendar year
- e. Abbreviated security classification
- f. Automatic downgrading authority classification
- g. Project name or designation

Never letter on the exposed picture area. If necessary, prepare and include a title sheet. Negative numbering will begin in sequence starting with the number one (1) at the beginning of each calendar year. The following is a typical negative identification:

(1)	-	1162	-	RAY	-	63	-	SEC	-	III	-	LANCE
(a)		(b)		(c)		(d)		(e)		(f)		(g)

10.1.5 Black and white negatives shall be placed in individual negative preserver along with complete identifying captioning data. (The same data specified above to identify the film shall be placed upon the preserver containing it.) Color materials shall be placed in individual protection transparent sleeves and individual negative preservers along with complete captioning data. Captions for still photographic material shall meet the test of: Who? What? When? Where? How? and Why?, with explanations for symbols and nick-names. Identify the relationship of the item photographed to the system or subsystem when appropriate.

10.2 Duplicate materials. Contractors may, at their own expense, make duplicate negatives or transparencies required for their own use when permission is granted by the Contracting Officer.

Title: Digital Imaging**Number:** DI-MISC-81579**AMSC Number:** N7337**DTIC:****Office of Primary Responsibility:** SEA00CS5**Applicable Forums:****Approval Date:** 7 July 1999**Limitation:****GIDEP Applicability:**

Use, Relationships: This data item description (DID) contains format and content preparation instructions for digital images and the electronic data compression technology for efficient transmission.

- a) Digital imaging provides the Government with visual records of objects and events which are stored in an electronic format that is efficiently transmittable
- b) This data item description is designed for contracts requiring photographic documentation of material conditions and for events.
- c) Images shall be transmitted electronically to Government and commercial activities, as specified on DD Form 1423.

Requirements:

1.1 **Format** Digital imaging data shall be in contractor's format

1.1.1 **Data compression Technology.** Image data files shall utilize a universal data compression format.

1.1.2 **Image Quality.** The items prepared shall be of high quality resolution equal to Millions (1536 x 1024 or greater of pixels per image 32 bit (or greater) color.

1.2 **Content**

1.2.1 **Image composition.** Each image shall adequately depict the subject clearly, without obstruction or cropping.

1.2.2 **Data Storage and Identification.** Each image shall be stored as an electronic file. The file name shall include the object name and view number. Each file shall be date/time stamped automatically by the acquisition and/or processing software.

1.2.2.1 No lettering shall appear on the subject image area. A text box description shall be added below the image in the bottom margin or prior to the image sequence. This shall include the contractor's name, image description, date, security classification, and automatic time-phased downgrading notation.

1.3 **Image Transmission** Each image or group of images used to depict the subject shall be transmitted electronically as specified on DD Form 1423.

1.4 End of DI-MISC-81579.

CONTRACT DATA REQUIREMENTS LIST (1 Data Item)						Form Approved OMB No. 0704-0188		
<small>Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.</small>								
A. CONTRACT LINE ITEM NO. 000X		B. EXHIBIT B		C. CATEGORY TDP _____ TM _____ OTHER _____ MISC _____				
D. SYSTEM/ITEM ENV CONSTRUCTION, OPERS & SRVC			E. CONTRACT/PR NO. FA8903-09-R-8374		F. CONTRACTOR TBD			
1. DATA ITEM NO. B014	2. TITLE OF DATA ITEM TECHNICAL VIDEOTAPE PRESENTATION				3. SUBTITLE N/A			
4. AUTHORITY (Data Acquisition Document No.) DI-MISC-81275			5. CONTRACT REFERENCE SOW PARA 8.1			6. REQUIRING OFFICE AFCEE/*		
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED A	10. FREQUENCY BLK16		12. DATE OF FIRST SUBMISSION BLOCK 16		14. DISTRIBUTION		
8. APP CODE A		11. AS OF DATE BLOCK 16		13. DATE OF SUBSEQUENT SUBMISSION BLOCK 16		a. ADDRESSEE	b. COPIES	
							Draft	Final
							Reg	Repro
16. REMARKS Block 6 : "*" will be specified in each task order. Blocks 10, 11, 12, & 13 : Submission and dates will be as specified in each task order. Blocks 14 & 15 : "*" will be specified in each task order. Additional addresses and/or quantities of required copies will be specified in each task order. Deliverable copies and all transmittal letters shall be delivered via e-mail. E-mail addresses shall be provided by the COR. Block I : Signature authority is evidenced by contracting officer signature on the basic contract award document. Individual task orders shall have signature. Block J : On the basic contract, this shall be the award date; however, approval dates shall be inserted for individual task orders.						AFCEE/*		
						AFCEE/MSCD	LT	LT
						AFCEE/AC*	0	
						SEE BLOCK 16		
15. TOTAL						0		
G. PREPARED BY AFCEE/OSF			H. DATE 06-Jan-2009		I. APPROVED BY SEE BLOCK 16		J. DATE	
17. PRICE GROUP N/A		18. ESTIMATED TOTAL PRICE NSP				(COMPUTER GENERATED)		

DATA ITEM DESCRIPTION			FORM APPROVED OMB NO. 0704 0188	
<p><i>Public reporting burden for this collection of information is estimated to average 220 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Service, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188) Washington, DC 20503.</i></p>				
1. TITLE		2. IDENTIFICATION NUMBER		
Technical Videotape Presentation		DI-MISC-81275		
3. DESCRIPTION/PURPOSE				
<p>3.1 The Technical Videotape Presentation provides visual, verbal and written information about an event or presentation.</p> <p>3.2 This data product will be used to assess or evaluate the results of that event or presentation.</p>				
4. APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6a. DTIC APPLICABLE	6b. GDRP APPLICABLE	
920724	AJAMCCOM (SMCCR-FMP)			
7. APPLICATION/INTERRELATIONSHIP				
7.1 This DID contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.				
8. APPROVAL LIMITATION		9a. APPLICABLE FORMS		9b. AIGC NUMBER
				A6763
10. PREPARATION INSTRUCTIONS				
10.1 <u>Format</u> . The event or presentation shall be prepared in contractor format using a video recorder, which includes audio recording.				
10.2 <u>Content</u> . The event or presentation shall contain the following:				
10.2.1 <u>Audio Recording</u> . A detailed, verbal narrative of the ongoing event or presentation which explains its purpose, observations, the sequence of events and conclusion(s).				
10.2.2 <u>Written Narrative</u> . A written narrative to familiarize the viewer with the contents of the tape (e.g., title, the objective(s), running time (hours or minutes), an outline, a detailed description of the event or presentation.)				
11. DISTRIBUTION STATEMENT				
DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.				